PORT WAKEFIELD PRIMARY SCHOOL
Learning   Respect   Honesty   Teamwork

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CYBER-SAFETY AGREEMENT FOR PORT WAKEFIELD PRIMARY SCHOOL STUDENTS YEARS: 5 -7

CYBER-SAFETY AT PORT WAKEFIELD PRIMARY SCHOOL

Dear Parent/Caregiver,

The measures to ensure the cyber-safety of Port Wakefield Primary are based on our core values. To assist us to enhance learning through the safe use of information and communication technologies (ICTs), we are asking you to read this document and sign the attached Use Agreement Form.

Please note that…

- Child protection education, such as the Keeping Safe child protection curriculum, includes information about remaining safe when using new technologies and is provided to all students.

- Material sent and received using the school computer network may be monitored and filtering software may be used to restrict access to certain sites and data, including e-mail. Where a student is suspected of an electronic crime, this will be reported to the South Australia Police.

- While every reasonable effort is made by schools and DECD administrators to prevent children's exposure to inappropriate content when using the department's online services, it is not possible to completely eliminate the risk of such exposure. In particular, DECD cannot filter Internet content accessed by your child from home, from other locations away from school or on mobile devices owned by your child. DECD recommends the use of appropriate Internet filtering software.

More information about Internet filtering can be found on the websites of the Australian Communications and Media Authority at http://www.acma.gov.au, NetAlert at http://www.netalert.gov.au, the Kids Helpline at http://www.kidshelp.com.au and Bullying No Way at http://www.bullyingnoway.com.au.

Parents/caregivers play a critical role in developing knowledge, understanding and ethics around their child's safety and safe practices regardless of the time of day. Being cyber-safe is no exception and we invite you to discuss with your child the strategies on the following page to help us stay safe when using ICT at school and after school hours.

Important terms:

'Cyber-safety' refers to the safe use of the Internet and ICT equipment/devices, including mobile phones.

'Cyber bullying' is bullying which uses e-technology as a means of victimising others. It is the use of an Internet service or mobile technologies - such as e-mail, chat room discussion groups, instant messaging, webpages or SMS (text messaging) - with the intention of harming another person.

'School and preschool ICT' refers to the school's computer network, Internet access facilities, computers, and other ICT equipment/devices as outlined below.

'ICT equipment/devices' includes computers (such as desktops, laptops, PDAs), storage devices (such as USB and flash memory devices, CDs, DVDs, floppy disks, iPods, MP3 players), cameras (such as video and digital cameras and webcams), all types of mobile phones, gaming consoles, video and audio players/receivers (such as portable CD and DVD players), and any other, similar, technologies.

'Inappropriate material' means material that deals with matters such as sex, cruelty or violence in a manner that is likely to be injurious to children or incompatible with a school or preschool environment.

'E-crime' occurs when computers or other electronic communication equipment/devices (eg Internet, mobile phones) are used to commit an offence, are targeted in an offence, or act as storage devices in an offence.

1. I will use the computers and other ICT equipment only for my learning.

2. I will go online or use the Internet at school only when a teacher gives permission and an adult is present.

3. I will log on only with my user name. I will not allow anyone else to use my name and I will keep my password private.

4. I will use the Internet, e-mail, mobile phones or any ICT equipment only for positive purposes, not to be mean, rude or offensive, or to bully, harass, or in any way harm anyone else, or the school itself, even if it is meant as a joke.

5. While at school, I will:
    - attempt to search for things online that I know are acceptable at our school. This would exclude anything that is rude or violent or uses unacceptable language such as swearing
    - report any attempt to get around, or bypass, security, monitoring and filtering that is in place at our school.

6. If I find anything that upsets me, is mean or rude, or that I know is not acceptable at our school, I will:
    - not show others
    - turn off the screen
    - get a teacher straight away.

7. Only with permission from home and the school will I bring any ICT equipment/devices to school. This includes things like iPods, games, cameras, and USB/portable drives.

8. Only with permission from the teacher will I connect any ICT device to school computers (eg a USB/portable drive, camera or phone). This includes all wireless/Bluetooth technologies.

9. To ensure my compliance with copyright laws, I will download or copy any files such as music, videos, games or programs only with the permission of a teacher or the owner of the original material.

10. I will ask my teacher's permission before I put any personal information online. Personal identifying information includes any of the following:
    - my full name
    - my home and email addresses
    - my phone numbers
    - photos of me and/or people close to me.

11. I will be careful and will look after all our school [or preschool] ICT equipment by:
    - not being silly and playing around with it
    - following our school [or preschool] cyber-safety strategies
    - telling a teacher about anything wrong or damaged.

12. If I'm not cyber-safe, the school may need to tell my parents/caregivers and there may be consequences associated with my behaviour. My family may be charged for repair costs. If illegal material or activities are involved, it may be necessary for the school to inform the police and hold securely personal items for potential examination by police. Such actions may occur even if the incident occurs off-site and/or out of school hours.

I have read and understood this Cyber-safety Use Agreement and I am aware of the school's initiatives to maintain a cyber-safe learning environment.

Name of child...Room:..

Signature of child..Date...

Signature of parent/caregiver/legal guardian...Date...

Please note: This agreement will remain in force as long as your child is enrolled at this school.
If it becomes necessary to add/amend any information or rule, you will be advised in writing.