

# Student ICT Acceptable Use Agreement

## Port Wakefield Primary School

Our school is committed to providing a cyber-safe learning environment to all students. This agreement must be read and acknowledged by all students and parents, caregivers or legal guardians prior to the use of any school ICT or department ICT facilities or services. This agreement applies to all on-site technology, software, loaned devices and personal devices connecting to the school network (including BYOD, laptops, tablets, cameras and mobile phones).

### Overview

Students connecting to the network either on a school issued device or personal device must comply with the following:

- Students must only use their own assigned computer network accounts.
- Students must not share personal information about themselves or other students with third parties, including their username or passwords.
- Students must not engage in chats or other communication with third parties except when done so as part of curriculum learning.
- Personal information should not be entered onto websites that are not controlled by the department, including writing aid, AI and chat websites.
- School ICT assets must not be used to access or share inappropriate content online, including sexually explicit materials, obscene depictions, harmful materials, illegal activities, profane or abusive language, or content that others may find offensive.
- Web and email content filtering must not be circumvented to access content that has been deemed inappropriate for students.
- AI software and websites should be used in an appropriate manner and not used for plagiarism or the creation of inappropriate or offensive content.
- Copyright materials (including games and movies) must not be illegally downloaded onto or accessed using school or department issued ICT assets.
- When using online communities, users must communicate kindly and respectfully at all times. Students must not participate in harassing or bullying others online.
- Students must comply with website terms of use, including age restrictions, appropriate access to the site and use of resources.
- Students should not forward chain letters, spam or other unsolicited communications except to report these to ICT staff.
- Students must not participate in business activities that are not staff approved or done so as part of curriculum learning.
- Students must not take photos or videos of another individual without their consent.
- Students should not use school or department ICT assets to stream or upload large volumes of data unless in the course of curriculum activities (e.g. streaming services such as Netflix, online gaming, livestreaming, etc).
- Students must not connect unapproved hardware to any school or department network.

- Security software approved by the school should be installed on all devices connected to the school network or other department networks.
- All students must report suspicious activity or violations of this policy to a staff member.

Our school and the department reserve the right to monitor use of ICT assets used by students. Students that misuse assets or use assets in an inappropriate manner may have their access revoked or be subject to other in-school consequences.

## Acceptable Use Acknowledgement

### Students

I have read and understood my obligations in relation to acceptable use of ICT assets at school. I understand that my access to the Internet and other computer resources may be revoked if I fail to comply with the policy, and acknowledge that my activities using ICT assets may be monitored by the school.

<b>Student name:</b>	
<b>Class/Homegroup:</b>	
<b>Signature of student:</b>	
<b>Date:</b>	

### Parents, Caregivers and Legal Guardians

I have read and understood my child's obligations in relation to acceptable use of ICT assets at school. I understand that my child's access to the Internet and other computer resources may be revoked if they fail to comply with the policy. I have ensured that my child has signed this agreement, and discussed appropriate use and strategies to stay safe online with my child.

I understand that additional resources for parents on keeping children safe online is available on the eSafety Commissioner's website, [eSafety.gov.au](http://eSafety.gov.au).

<b>Name(s):</b>		
<b>Signature(s):</b>		
<b>Date:</b>		

Please return this to the school.